

Date: Wednesday, February 11, 2004  
 Member Present: K. Bates, D. Batsie, R. Chase, P. Marcolini (Chairman), D. Palladino, R. Petrie, P. Plumer, J. Wellman, B. Zito,  
 Absent: M. Barter, D. Boucher, J. Caron, D. Cornelio, B. Davis, L. Delano, D. Gilman, K. Pomelow, D. Russell, S. Diaz  
 Guests:  
 Timekeeper: R. Chase  
 Scribe: D. Corning  
 Meeting Opened at: 0915

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. All those present made self-introductions.	1. No action items necessary.
2. Ratification of Minutes	2. <b>Motion: To accept the minutes of the January 2004 Education Committee meeting as presented. (Palladino/Petrie) Passed</b>	2. No action items necessary.
3. Staff Report	3. Dwight provided a brief report from the Operations Committee meeting.	3. No action items necessary.
4. Old Business	4.	4.
a. Program Entrance Requirements	a. Representatives from the Education Committee meet with the Operations Team last week to discuss program entrance requirements. It was agreed at that meeting that there would no longer be a reading or comprehension test required as a prerequisite to courses at both the BLS and ALS levels. It will now be up to the individual programs to set any entrance requirements they wish to have for that specific program.	a. <b>Dwight</b> to update the Licensure Program Approval Criteria.
b. Domestic Assault Recognition Training	b. No new information at this time.	b. No action items necessary.
c. Distance Education	c. Members of the Education Committee, Operations Team, and other interested I/C's will be attending a training session this afternoon on the state ATM system and differences in providing education via distance education methodologies.	c. No action items necessary.
d. Preceptor Guidelines	d. The Committee began reviewing the current Preceptor Guidelines utilizing information gained from the Delta and United preceptor programs. Today, page 1 of the current guidelines was reviewed and the only change made was to remove item <u>II. Essential</u>	d. <b>All</b> review the material and be prepared to continue the discussion on preceptors.

Attributes of a Preceptor in its entirety. The committee will continue the discussion at the next meeting, starting with section III. Minimum Qualifications for a Preceptor.

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| e. PIFT   | e. To first meeting of the PIFT sub-committee has been rescheduled, and is now tentatively scheduled for Wednesday, March 17, from 1:00 to 2:00 PM.   | e. <b>Bates, Boucher, Cornelio, Gilman, Marcolini, Palladino, Petrie, Plumer</b> to participate in PIFT Committee |
| 5. New Business:  | 5.  | 5.  |
| a. Maine Spine Injury Assessment Training Outside Maine | a. Dwight reported that he occasionally gets requests from instructors outside of Maine (usually New Hampshire) to be able to teach the Maine Spinal Assessment program to Maine licensees. After discussion, the Education Committee concluded that an out of state Instructor Coordinator would be OK to teach the program, as long as they followed the current Maine EMS program as provided on our web site. | a. <b>Dwight</b> to advise out of state I/C's that request this information.                                      |
| b. Spinal Assessment Update                             | b. Paul reported that Dr. Burton has developed an initial report based on the 1 <sup>st</sup> 6 months of data, and the second 6 months of data is being inputted now. An article from Dr. Burton will be coming out in the next Maine EMS Journal.   | b. No action items necessary.   |

The meeting adjourned at 11:00.

**Next Meeting: March 10, 2004**